



How to Do Business with WCS:

1. Submit a WCS **Credit Application** or provide a Dunn and Bradstreet Number.
2. Review and execute a WCS **Environmental Services Agreement**.
3. Complete a WCS **Waste Profile Sheet**. Fax the completed and signed form to Customer Service at **575-394-3708**. Submit any available supporting analytical or other information along with the profile sheet.
4. RCRA Hazardous waste requires a two (2) liter **representative sample** of the waste (Exceptions: PCB's, Debris, and Asbestos). Forward Samples to: **WCS, 9998 Hwy. 176 West, Eunice, NM 88231**. More than two liters may be required for treatment studies or treatment recipe development for some waste streams.
5. Upon acceptance approval, you will receive a written quote and a letter of acceptance. The process may take longer in cases where treatment studies and recipe development are required. Rush acceptance approval can be accommodated in emergency situations.
6. Prepare shipping documents (Manifests, Bills of Lading, LDR Forms, etc.). Include the WCS approval number (WP Number) on all documents and container labels. Please provide a 24 hour emergency contact and phone number on all Manifests and Bills of Lading to avoid delays due to discrepancy resolution.
7. Schedule all waste shipments by faxing a completed **Shipment Scheduling Request** to Customer Service at **(575) 394-3708**. Five days advance notice of shipment is required. Shipments with less than five days notice can be authorized in emergency situations. The Environmental Services Agreement, Credit Application and Waste Profile must be in place prior to scheduling.

If you have any questions or need additional information, please contact **Customer Service** at **888-789-2783**.

Thank you for choosing WCS!

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